

# HISTORICAL SOCIETY OF OLD NEWBURY

## RESEARCH REQUEST FORM

All research requests should be about specific individuals, rather than just for surnames. Include as much information as possible about the person you are researching; i.e., date of birth, death, or whom they married, if known.

**Information requested:** (please type or print clearly)

Industry: \_\_\_\_\_

Individual: \_\_\_\_\_

date of birth (mm/dd/yy): \_\_\_\_ // \_\_\_\_ // \_\_\_\_

date of death (mm/dd/yy): \_\_\_\_ // \_\_\_\_ // \_\_\_\_

spouse: \_\_\_\_\_

date of marriage (mm/dd/yy): \_\_\_\_ // \_\_\_\_ // \_\_\_\_

children (if known): \_\_\_\_\_

Additional Information: \_\_\_\_\_

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(if additional space is needed, please use other side).

I authorize the Historical Society of Old Newbury to undertake a basic search (up to one hour) relative to my research request. I understand I will be notified if additional hours of research are necessary (up to a total of three [3] hours), and that I will be billed for additional hours, reproduction charges and postage and handling for over-sized envelopes when necessary. Send completed form with payment to:

Historical Society of Old Newbury, 98 High St., Newburyport, MA 01950

Name: \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Amount Enclosed:\$ \_\_\_\_\_ Amount Charged:\$ \_\_\_\_\_

Visa/Master Card:# \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_